



## Partner Agreement

### COOPERATION AGREEMENT ON PROJECT: „International cooperation - the guarantee of development of local products”

CLIP. 2016-1-PL01-KA202-026313

Between

**Fundacja GAMA (GAMA Foundation)**

Ul. Gen. N. Sulika 1

16-200 Dąbrowa Białostocka

Poland

**Legal Representative: Andrzej Kamliński and Aneta Fiećko - Luty**

**And**

Hellenic Association of Shops and Consumer for Catering and Entertainment PASKKEDI.

24 Mavrokordatou

54645 Thessaloniki

Greece

**Legal Representative: Niki Konstantinou**

Name and address of the Bank : PIREUS BANK

Account holder or special reference: Hellenic Association of Shops and Consumer for Catering and Entertainment PASKKEDI.

Bank Codes and Account Number: GR 550172 6110 0056 1108 2664 545

Swift Code – IBAN: PIRBGRAA

On the project „International cooperation - the guarantee of development of local products” CLIP, reference nr. 2016-1-PL01-KA202-026313. Terms of cooperation in accordance with the arrangements set out in the Grant Agreement of the Foundation for the Development of the Education System in Poland . The project has a duration of 2 years from 1/09/2016.

The CLIP project has been approved by the Foundation for the Development of the Education System in Poland with maximum amount of **59 290,00 €**.

**PASKKEDI**. is a partner in the project and respects the terms of the contract with N.A. (as laid down in the “Application form” and the “Grant Agreement”).

This money has to be strictly and solely dedicated to the project funding in accordance with the budget items laid down in the financial tables of the Grant Agreement with the Polish N.A.

In all matters not covered by this agreement shall be referred to the agreement signed with the National Agency.

## I. Means of funding

### PASKKEDI.

Total budget share of the project partner:

Management	Meetings (7 mobilities)	TOTAL
6000,00	4395,00	10395,00

The above mentioned institution will get a total of 10 395,00 € as the EU cofunding for the CLIP project.

The provisions of the agreement signed with the Polish N.A., its conditions and its annexes shall prevail over this agreement.

## II. Terms of money transfer

PASKKEDI. knows that the Coordinator receive a first instalment of 80% of the Erasmus+ cofunding share stipulated on the contract as an advance on the intended goals of the project within 30 days of the Grant Agreement signature.

The final grant amount of 20 % will be calculated according to the Declaration of Expenses of the Final Report in accordance with the general conditions and the Rules on Eligible Expenditure.

The Erasmus+ cofunding share will be transferred when the coordinator receive the first payment.

Coordinator will transfer 70% of the budget of each partner to make your tasks in 30 days after sign this agreement.

The remaining part of the budget will be transfer as soon as the NA approves the final report and make last payment.

In the transnational meetings each partner must present the original and copies supporting documents to justify the cost of each budget item realized.

Final products made will be sent upon completion at coordinator and will present in the next transnational meeting.

If products have no minimum quality or justification of expenditure is incorrect, the member must refund the amounts allocated to this task or the quantities incorrectly justified.

### Subject of Funding

The project goals, outcomes, and products are binding for the project team and each partner. All partners are obliged to stick to the aims of the project as laid down in the application.

The project partner will do his/her best to contribute to the collective goal:

- The representative will see to it that essential information is continuously forwarded to the project coordinator.
- The representative will see to it that the contributions listed in the application will be developed according to the work plan or adapted within the laid down period.
- The representative will see to it that the interaction among partners on the project's progress takes place in a continuous and directed form.
- The representative will see to it that personal continuity is given and that consistency of work is guaranteed.

### **III. Accounting Balance**

A detailed accounting balance of project costs in accordance with their respective statements in the financial agreement must be presented (together with all certified copies of invoices and proofs) on the agreed dates. The conditions of the spend justification are in the Agreement between Polish N.A. with the coordinator partner.

Original invoice, debit notes, receipts, bank statements for every item of expense have to be thoroughly documented and kept by the institution and can only be financed by project funding if they are in compliance with eligibility of expenditure.

The project partner is fully responsible for the correct delivery of the declaration of expenses and the appropriate application of accounting system.

The accounting period starts **(01/09/2016)** and ends **(31/08/2018)**.

Failure to submit the justification of spending correctly, the payment of the amounts of such justification is not performed.

### **IV. Hand-in and reporting requirements**

**Niki Konstantinou** is responsible for delivering and reporting the institution's work and reporting in-between. The institution will thoroughly document the work in progress and hand in interim reports on dates agreed in the "Application form" (annexe).

### **V. Intellectual property**

Transnational cooperation is regarded as a strategic partnership: partners bring in kind and contribute through their intellectual know-how to a collective product.

Copyrights will be respected as follows:

- Material already developed and brought it may be only used within the scope of the project as templates of good practice.
- Where partners develop material within the scope of the project this material will be available for the partnership as a means within the common goals set in the partnership. This material might be quoted for free and referred to extensively within the range of collective product.
- Throughout the contractual period of the project, the partnership is the proprietor of the product, and thus the Coordinator is the copyright holder. Each partner remains the copyright holder for his or her contribution - this may be a text, a design or a concept of material or media of transmission-.
- As explained in the application form, the final copyrighth will be free and will be available for use by any person or institution that needs it.

We, the undersigned, declare that we have read and accepted the terms and conditions of this Contract as described here before.

### Signatures

#### For the Coordinator:

Andrzej Kamliński – President  
Aneta Fiećko – Luty - Vicepresident

Dąbrowa Białostocka 01.10.2016

Stamp and sign

#### For the Partner:

Name of legal representative

Stamp and sign